



ASIAN INSTITUTE OF TECHNOLOGY IN VIETNAM - CAPACITY BUILDING TRAINING PLAN IN 2019

Code	Proposed Topics	Tentative date/ Duration	Tuition fee per person (USD)	Venue/ Training places
OPEN COURSES*				
I - ORGANIZATION MANAGEMENT				
OM01	Leadership Skills	17-18 May	400	Vietnam
OM02	Office Management	24-25 May	400	Vietnam
OM03	Change Management	28-29 May	400	Vietnam
OM04	Staff Performance Management	12-13 Jul	400	Vietnam
OM05	Talent Management	08-10 Aug	600	Vietnam
OM06	Project Management	19-21 Sep	600	Vietnam
OM07	Proposal Writing Skills for NGO's	18-19 Oct	400	Vietnam
OM08	Report Writing Skills	13-14 June	400	Vietnam
OM09	Fund Raising and Resource Mobilisation	27-28-28 June	600	Vietnam
OM10	Public Procurement	22-23-24 Aug	600	Vietnam
OM11	Budgeting, Forecasting and Planning Process	10 days	**	Vietnam
OM12	Annual Performance Agreement, Innovation and Motivation for Improvement of Activities in Gas Sector	10 days	**	Vietnam
OM13	Public Relations Trend/Activities	10 days	**	Vietnam
OM14	Strengthening Institutional and Monitoring Capabilities of Ethnic Minority Populace	10 days	**	Vietnam
OM15	Program/Project Management for Result	10 days	**	Vietnam
OM16	Innovation on Mass Communication Related Ideas	10 days	**	Vietnam
II - SUSTAINABLE DEVELOPMENT				
SCP01	Green Public Procurement	26-27 July	400	Asian countries including Vietnam
SCP02	Eco-labelling	16-17 Aug	400	Asian countries including Vietnam
SCP03	Introduction to Sustainable Consumption and Production and Eco-Innovation for Policy Makers	29-30 Aug	200	Asian countries including Vietnam
SCP04	Training-of-trainers on Eco-Innovation in Enterprises	4-5 Oct	400	Asian countries including Vietnam
SCP05	Training-of-trainers on Green Office	24-25-26 Oct	600	Asian countries including Vietnam
SCP06	Training on Green Office for consultants and auditors	29-30-31 Oct	600	Asian countries including Vietnam



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SCP07	Sustainable Agriculture: Principles and Practice	10 days	**	Asian countries including Vietnam

TRAINING CUM STUDY TOUR**

I - CLIMATE CHANGE

CC01	Disaster Control and Management	10 days	**	Asian countries including Vietnam
CC02	Coastal Zone Management	10 days	**	Asian countries including Vietnam
CC03	Role of Local Government in Addressing Climate Change	10 days	**	Europe
CC04	Community - based Disaster Risk Reduction in Changing Climate	10 days	**	Asian countries including Vietnam
CC05	Climate Change and its Adverse Effects on Developing Countries	10 days	**	China/ Europe
CC06	Participatory Environmental Planning and Management	10 days	**	Asian countries including Vietnam
CC07	Participatory Approach in Climate Change Adaptation Planning	10 days	**	Europe
CC08	Scenarios Development and Analysis for Climate Change Adaptation Planning	10 days	**	Europe
CC09	Mixed fruit cultivation at remote area	10 days	**	Asian countries including Vietnam
CC10	Climate Change Implication on Water Resource Management	10 days	**	Asian countries including Vietnam
CC11	Rural Road Management in Coastal Region	10 days	**	Asian countries including Vietnam
CC12	Minor Irrigation	10 days	**	Asian countries including Vietnam
CC13	Municipal Solid Waste Management	5 days	**	Asian countries including Vietnam
CC14	Application of Geotextile on Innovative Interventions	10 days	**	Europe

II - EDUCATION MANAGEMENT

EM01	Management and Administration of Primary Education	10 days	**	Asian countries including Vietnam
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III - URBAN MANAGEMENT

UM01	National Housing Policies of Vietnam	10 days	**	Asian countries including Vietnam
UM02	Urban Management and Planning	10 days	**	Europe



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UM03	Construction Supervision of Large Bridges	10 days	**	Asian countries including Vietnam
UM04	Management and Implementation of Construction Large Projects	10 days	**	Asian countries including Vietnam

IV - MARKET ACCESS AND DEVELOPMENT

RPD01	Social Safety Net Program	10 days	**	Asian countries including Vietnam
RPD02	National SMEs Strategy Development	10 days	**	Asian countries including Vietnam
RPD03	Small Business Development In Rural Areas	10 days	**	Asian countries including Vietnam
RPD04	Management of Micro-Finance for Poverty Reduction	5 days	**	Asian countries including Vietnam
RPD05	Value Chains Development and Market Linkage	10 days	**	Asian countries including Vietnam
RPD06	Rural Development Planning and Practice	5 days	**	Asian countries including Vietnam
RPD07	Rural Road Construction	10 days	**	Asian countries including Vietnam
RPD08	Land Reform	5 days	**	Asian countries including Vietnam
RPD09	Government and Community Participation in Rural Road Development	10 days	**	Asian countries including Vietnam

* All the open courses are available for in-house training. Registered participants will bear other related costs such as flight fee, accommodation, visa fee, allowance... AIT-VN will help to arrange in case of need.

(**): These courses are only for in - house/ customized course meeting specific requirements of a group of participants (the group with at least 10 participants, therefore the tuition and other related fees will be agreed once training cum study tour program is finalized.

The course structure, contents, location could be tailor-made to meet specific requirements of donors and/or clients.

The training schedule for open courses is tentative and subject to change without a notice in advance.

Contact persons:

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